



## Remote Learning Support (RLS) / Computer Loan Info Slip

*Accomplish this form and, if you're submitting online, save as PDF file. Submit together with the signed Terms and Conditions. You will then receive from us the Loan Application Form, which includes computations of your loan amortization, for your confirmation.*

LOAN APPLICATION DETAILS						
FULL NAME (Use CAPITAL LETTERS. Include Middle Initial.)		EMPLOYEE CLASSIFICATION (Shade box or put X mark.)			DESIRED LOAN AMOUNT	
		Faculty (Max loan amount: P50,000)			(Price of gadget must at least be 90% of loan amount.)	
		Admin Staff (Max loan amount: P20,000)				
		REPS (Max loan amount: P20,000)				
CELLPHONE / LANDLINE NO.		EMAIL ADDRESS		LOAN TERM (IN YEARS) <i>Leave blank if your preferred loan term is the default 5 years. If you wish to shorten the payment period, choose and write 1, 2, 3, or 4 years.</i>		
BANK WHERE YOUR LOAN PROCEEDS WILL BE DEPOSITED			BANK ACCOUNT NUMBER	BANK ACCOUNT NAME		
LandBank		PNB				
DBP		Veterans Bank		(Submit any proof – photo of ATM card or online screenshot – showing Bank Account Number)		(Submit Authorization Letter if account name is different from borrower's name)

EMPLOYMENT DETAILS										
UP CAMPUS / UNIT / CONSTITUENT UNIVERSITY (Shade box or put X mark.)					IF FACULTY, are you a lecturer, affiliate faculty, adjunct faculty, visiting faculty, or Professor Emeritus? <i>(If yes, you are not eligible to apply for loan.)</i>			Yes		
Baguio	Manila	Los Baños	Visayas							No
Diliman	PGH (Not Eligible)	Open University	Mindanao							
System Admin			Cebu							
COLLEGE / UNIT			DEPARTMENT		RANK / POSITION		UP EMPLOYEE NO.			
IF FACULTY, IDENTIFY TEACHING LOAD THIS CURRENT SEMESTER/TRIMESTER (Only faculty with teaching load at the time of application may apply for loan.)										
	Subject/Course	Section	No. of Units	Day & Time		Subject/Course	Section	No. of Units	Day & Time	
1					4					
2					5					
3					6					

OTHER DETAILS					
ARE YOU A MEMBER OF UP PROVIDENT FUND? (Shade box or put X mark.)			DO YOU HAVE A PENDING LOAN APPLICATION OR PLANS TO GET A LOAN WITH GSIS OR PAG-IBIG IN THE NEXT 3 MONTHS?		
Yes. My Membership ID Number is: _____			Yes (Identify institution and loan amount below.)		
No, but I am applying to become a member and have attached my Membership Application form with this Loan Info Slip.			GSIS or Pag-IBIG?	Loan Amount Applied or to be Applied	
No. I also do not intend to become a member. I understand that I need to wait for the approval of the Board of Trustees before my loan application can be approved.			No, I don't have a pending loan application with GSIS or Pag-IBIG and I don't plan on applying for a loan with GSIS or Pag-IBIG in the next 3 months.		
DO YOU HAVE A VALID PROOF OF PURCHASE (POP) ATTACHED TO THIS LOAN APPLICATION?					
No, but I will submit a copy of the proof of purchase within two (2) weeks after crediting of loan proceeds.		Yes, I am attaching a copy of the proof of purchase with this loan info slip, details as follows.		Transaction Date	Purchase Price on OR or POP
				Buyer's Name on OR or POP	Description of items bought

By signing this form, I hereby certify that all information provided above are true, accurate, and complete. I also consent to the collection, recording, use, processing, storage, and retention of my personal data by UP Provident Fund as necessary for the processing and execution of this loan transaction, subject to RA 10173 ("Data Privacy Act").

NAME OF BORROWER	SIGNATURE	DATE

To be filled out by UP Provident Fund			
Received and checked by: UP PROVIDENT STAFF		Checklist of Requirements	
Signature over Printed Name _____ Date _____		Signed Agreement and Authorization to Deduct	
		Valid Proof of Purchase (may be submitted during application or within 2 weeks after crediting of proceeds; Price indicated must be at least 90% of loan amount)	
Monthly Net Pay of Borrower		Copy of two (2) months most recent UP payslip	
		Photocopy or photo of any proof (ATM card or online screenshot) showing bank Account Number where loan proceeds will be deposited	